

**Minutes**  
**Employee Safety Committee**  
**October 1, 2014**  
**Newtown Municipal Center**

In attendance: Joe Tani Co-Chairman, Bill Halstead, Shirley McCleary, Linda O'Masta of Rose and Kiernan, Rob Sibley and Tom Pendergast.

Mr. Tani opened the meeting at 10:00am.

Old Business: Mr. Halstead asked if anything had been done as to training counselors. Nothing to date.

Review of injury reports: A review of the injury reports took place with 10 reported in the 3rd quarter. Mr. Tani explained some of the sprains and strains at the Highway Dept. There seemed to be a lot of them.

Mr. Halstead said they had met with CIRMA to discuss firemen and woman's auxiliary injuries and why it takes so long to get any money. He said it was explained to some degree.

Training: Dave Bratz from Highway is working to setup a safety training program of classes that OSHA and CIRMA require us to have on a regular basis.

Building Inspections: All buildings are complete

Mr. Dobson from Highway Dept attended. He explained he had a list of required classes from OSHA and CIRMA. UCONN T Square training has most of the classes.

Mrs. O'Masta left pamphlets on hurricane preparedness.

The next meeting will be held on Jan 7, 2015.

Meeting adjourned at 10:35 am.

Joe Tani  
Co-chairman